

Please Read



Thank you!

Office Website: www.equitybcs.com
pm@equitybcs.com

Hi ...

As a Reminder, All the great staffers in the **FRONT** office are doing their best to **MONITOR** emails that go to pm@equitybcs.com Always CC: keith@equitybcs.com

If you have any **QUESTIONS** or **CORRECTIONS**, please call or email us.

**Please don't hesitate to call or email us if
you need help with something ...**

pm@equitybcs.com

Have a great day & **Gig'Em**

Keith Clements/Broker | Equity Real Estate & Company | Since 1986

HELPFUL NUMBERS AND WEBSITES:

-Office: (979) 696-4464

-For My Email: keith@equitybcs.com

-For Property Management Email: pm@equitybcs.com

-For HOA Email: hoa@equitybcs.com

-For Office Website: www.equitybcs.com

-Member of the B/CS REGIONAL ASSOCIATION OF REALTORS®

Let's Go Make It A Great Day

Equity Real Estate & Company, Inc.

A Bryan/College Station Tradition

[Systems and Strategies](#)

Your success is OUR success.



Thank you!

End of the Month Report

Dear **MOST** valued Property Owner(s):

Regarding your enclosed end of month report

It's our **GOAL** to ensure your report is complete to your satisfaction. Our wish is to exceed your expectations by providing you with all the information you need about your property.

We take pride in our work and try very hard to make sure all end of the month reports go out correct.

If you have any questions or **CORRECTIONS**, please call or email us at pm@equitybcs.com

We Worked Really Hard on Making Sure Your Reports Go Out Ready and Complete.

Diana/Karen/Kathy/Gaby/Liz/Keith/Valerie

As a team we completed your end of month report.

Please don't hesitate to call or email us if you see any needed correction

pm@equitybcs.com

Thank you for the opportunity to assist you in Managing your property.

Thank you!

Please Read



Thank you!

The pm@equitybcs.com email is monitored by all staffers.

March 30, 2026

Dear Most Valued Client: **THANK YOU!**

Community Finances

TEAMWORK- Divides the Task and Multiplies the Success.

As your property management partner, our **goal** is not just to **HELP** maintain the physical integrity of your community, but to protect its financial health. We know that in an **HOA**, trust is the highest currency. When homeowners **understand** where their dues are going, and when the board can see exactly what is being spent, trust builds and the community flourishes. We at **EQRE PM** believe in radical clarity. We believe that **FINANCIAL** reports should be easy to read, and that every dollar must be accounted for. That's Our Role ... **The Dedicated Bookkeepers**. We want to be clear about our role. We are not CPAs. We do not do tax audits or financial forecasting. Instead, we are your **Dedicated Bookkeepers**. What does that mean? It means we specialize in the daily, weekly, and monthly transactions that run your community. **We focus on:** **1.** Money Coming In ... Tracking assessments and payments precisely. **2.** Money Going Out ... Categorizing expenses accurately so you know exactly where the money goes. We aren't doing complex abstract accounting. We are doing simple **transparent** bookkeeping. **The "Big Expense" Promise**. We know that the biggest fear in an HOA is a surprise special assessment. That often happens when financial records are messy, or when large expenses aren't backed up by documentation. That is what we do best. **Backing up big expenses**. If you see a large line item for roof repairs, landscaping or pool maintenance in our financial reports, you can rest assured that we have the documentation to back it up. We don't just show you that money was spent; we **show** you why. We provide the visual proof, the photos of the repair, the detailed vendor invoice, and the approved contract. You will never have to wonder if a contractor actually finished the job before they got paid. We bring you that peace of mind through organized record-keeping. We promise to do our best for you to show **Clarity** and **Transparency** coupled with **Easy-to-understand** monthly reports, **accuracy** in every dollar tracked, while having **accountability** through pictures and documentation for every major expenditure. We keep your books clear so you can focus on building a better community. **Our goal** is to ensure that when you look at your books, you aren't just seeing math; you're seeing the actual work being done in your COMMUNITY. You should never have to wonder where the money went. **THAT IS OUR COMMITMENT.**

Thank you for your trust.

Support Staff Team Our Commitment to Your Success

Great teams are built around individual excellence. In addition to a standard of excellence, **Equity Real Estate and Company** encourages a culture of positive and value-based problem solving, so that client needs can be met on a daily basis.

pm@equitybcs.com ... This email is picked up by all the staffers to help us all communicate better.

Thank you for trusting EQRE PM. Let's keep winning.

Your Success is our Success



Thank you!

Keith Clements/Owner/Broker | Equity Real Estate & Company | Since 1986

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